



SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

Learning at its best

Affiliated to JNTUH - Approved by AICTE

Date: 26.11.2020

Minutes of the Grievance Redressal Committee (GRC)

The Grievance Redressal Committee (GRC) meeting conducted on 26.11.2020 at 2.00PM. The committee was reconstituted with new chairperson and members.

Venue: Conference Hall

Members Present:

S.No	Name	Role
1	Dr.E.Sudarshan	Chairperson
2	Dr.K.Mahender	Member
3	Dr.N.Srivani	Member
4	Mr.R.ShashiKumar Reddy	Member
5	Dr.Pushpalatha Sarla	Member

Grievance 1: Provide masks and more sanitizers in the college premises

Proceedings:

1. The newly appointed Chairperson welcomed the new and previous members to the meeting.
2. He delivered a concise summary of the actions that had been done following the previous meeting's proceedings and also asked the suggestions from the members as he was new to the committee.

Action Taken:

1. Talked to maintenance team to provide masks and more sanitizers in the college premises.

As there were no other points for discussion, the meeting was concluded with a vote of thanks.



Rajam
PRINCIPAL

Sumathi Reddy Institute of Technology for Women
Ananthasagar (V), Hasanparthy (M)
WARANGAL - 506 371 (T.S.)

[Signature]
CHAIRPERSON



SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

L e a r n i n g a t i t s b e s t

Affiliated to JNTUH - Approved by AICTE

Date: 24.02.2021

Minutes of the Grievance Redressal Committee (GRC)

The Grievance Redressal Committee (GRC) meeting conducted on 24.02.2021 at 2.00PM.

Venue: Conference Hall

Members Present:

S.No	Name	Role
1	Dr.E.Sudarshan	Chairperson
2	Dr.K.Mahender	Member
3	Dr.N.Srivani	Member
4	Mr.R.ShashiKumar Reddy	Member
5	Dr.Pushpalatha Sarla	Member

Grievance 1:

Provision of A/C in the seminar hall to avoid suffocation.

Proceedings:

1. The Chairperson welcomed the members to the meeting.
2. He gave a short recap of the previous meeting's activities and the subsequent actions.

Action Taken:

1. Discussed with the committee members and administrative officer to provide the A/C in the seminar hall.

As there were no other points for discussion, the meeting was concluded with a vote of thanks.



Rajain
PRINCIPAL

Sumathi Reddy Institute of Technology for Women
Ananthasagar (V), Hasanparthy (M)
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[Signature]
CHAIRPERSON