



SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

Learning at its best

Affiliated to JNTUH - Approved by AICTE

Date: 12.09.2019

Minutes of the Grievance Redressal Committee (GRC)

The Grievance Redressal Committee (GRC) meeting conducted on 12.09.2019 at 2.00PM.

Venue: Conference Hall

Members Present:

S.No.	Name	Role
1	Mr.R.Shashikumar Reddy	Chairperson
2	Mrs.P.Vijaya Laxmi	Member
3	Mr.G.Randheer Reddy	Member
4	Mr.E. Kumaraswamy	Member
5	Mrs.KM.Sujatha	Member
6	Mr.A.Rajesh	Member

Grievance 1:

Provision of refrigerator in second floor.

Proceedings:

1. The Chairperson formally welcomed the members to the meeting.
2. He gave a brief review of previous meeting proceedings and the action taken thereon.

Action Taken:

Discussed with the maintenance staff to provide refrigerator in second floor.

As there were no other points for discussion, the meeting was concluded with a vote of thanks.



Rajesh

PRINCIPAL

Sumathi Reddy Institute of Technology for Women
Ananthasagar (V), Hasanparthy (M)
WARANGAL - 506 371 (T.S.)

R.S.R. Reddy
CHAIRPERSON



SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

Learning at its best

Affiliated to JNTUH - Approved by AICTE

Date: 09.01.2020

Minutes of the Grievance Redressal Committee (GRC)

The Grievance Redressal Committee (GRC) meeting conducted on 09.01.2020 at 2.00PM.

Venue: Conference Hall

Members Present:

S.No.	Name	Role
1	Mr.R.Shashikumar Reddy	Chairperson
2	Mrs.P.Vijaya Laxmi	Member
3	Mr.G.Randheer Reddy	Member
4	Mr.E. Kumaraswamy	Member
5	Mrs.KM.Sujatha	Member
6	Mr.A.Rajesh	Member

Grievance 1: Rash driving by Bus drivers

Grievance 2: Hostel food is spicy these days

Proceedings:

1. The Chairperson welcomed the members to the meeting.
2. He delivered a concise summary of the actions that had been done following the previous meeting's proceedings.

Action Taken:

1. The issue was discussed with the members and have decided to conduct a meeting with all the bus drivers and explained the consequences of rash driving. Further, it is also decided to arrange a counseling session to the bus drivers by a professional psychologist.
2. The members suggested that the Warden and Principal shall address the students regarding this issue. They should be counseled and advised to restrain from such activities. If identified, a strict action would be initiated.

As there were no other points for discussion, the meeting was concluded with a vote of thanks.



Rajesh

PRINCIPAL

Sumathi Reddy Institute of Technology for Women
Ananthasagar (V), Hasanparthy (M)
WARANGAL - 506 371 (T.S.)

R.S.K.Reddy
CHAIRPERSON