



SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

L e a r n i n g a t i t s b e s t

Affiliated to JNTUH - Approved by AICTE

No./ SRITW/ GRC/ 2021

Date:20.08.2021

CIRCULAR

The Grievance Redressal Committee (GRC) meeting is scheduled on 23.08.2021 in Conference Hall at 2.00 PM. All the members of Grievance Redressal Committee (GRC) are informed to attend the meeting.

Agenda:

- To review the previous grievance
- To discuss the grievance received from the students about provision of A/C in the seminar hall
- Any other relevant subject at the time of meeting

Copy to:

All HOD's (CSE, ECE, ~~EEE~~, H&Sc)

Administrative Officer

All Members of the Committee

CHAIRPERSON





Date: 23.08.2021

Minutes of the Grievance Redressal Committee (GRC)

The Grievance Redressal Committee (GRC) meeting conducted on 23.08.2021 at 2.00PM.

Venue: Conference Hall

Members Present:

S.No	Name	Role	Designation
1	Dr. E Sudarshan	Chairperson	HOD, CSE
2	Dr. K. Mahender	Member	HOD, ECE
3	Dr.N.Srivani	Member	HOD, H&Sc
4	Mr.R.Shashi Kumar Reddy	Member	Assist. Prof., H&Sc
5	Dr.Pushpalatha Sarla	Member	Assist. Prof., H&Sc

Grievance 1:

Provision of more buses to Warangal and Kazipet.

Proceedings:

1. After welcoming all the members to the meeting, the GRC Chairperson placed the agenda of the meeting before the members, which was already circulated along with the meeting notice.
2. The Chairperson-GRC, formally welcomed the members to the meeting, and in his initial remarks, presented briefly the highlights of the agenda of the meeting.
3. He gave a brief review of previous meeting proceedings and the action taken thereon.

Action Taken:

1. Discussed with committee members and Administrative Officer to provide more buses to Warangal and Kazipet.





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As there were no other points for discussion, the meeting was concluded with a vote of thanks.

Report of Grievance Redressal Committee for the year 2021-22

S.No.	Nature of the Grievance	Action Taken	Remarks
1	Provision of more buses to Warangal and Kazipet	Discussed with Administrative Officer	Will provide after three weeks

S.No	Name	Role	Signature
1	Dr. E Sudarshan	Chairperson	
2	Dr. K. Mahender	Member	
3	Dr.N.Srivani	Member	
4	Mr.R.Shashi Kumar Reddy	Member	R.S.K.Reddy
5	Dr.Pushpalatha Sarla	Member	



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PRINCIPAL
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Sumathi Reddy Institute of Technology for Women
Ananthasagar (V), Hasanparthy (M)
WARANGAL - 506 371 (T.S.)



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No./ SRITW/ GRC/ 2022

Date:05.03.2022

CIRCULAR

The Grievance Redressal Committee (GRC) meeting for the year 2021-2022 is scheduled on 07.03.2022 in Conference Hall at 2.00 PM. All the members of Grievance Redressal Committee (GRC) are informed to attend the meeting.

Agenda:

- To read and confirm minutes of the previous meeting.
- To discuss the major grievances of students.
- To discuss any other matters

Copy to

All HOD's (CSE, ECE, ^MEEE, H&Sc)

Administrative Officer

CHAIRPERSON





Date: 07.03.2022

Minutes of the Grievance Redressal Committee (GRC)

The Grievance Redressal Committee (GRC) meeting conducted on 07.03.2022 at 3.00PM.

Venue: Conference Hall

Members Present:

S.No	Name	Role	Designation
1	Dr. E Sudarshan	Chairperson	HOD, CSE
2	Dr. K. Mahender	Member	HOD, ECE
3	Dr.N.Srivani	Member	HOD, H&Sc
4	Mr.R.Shashi Kumar Reddy	Member	Asst. Prof., H&Sc
5	Dr.Pushpalatha Sarla	Member	Asst. Prof., H&Sc

Proceedings

1. After welcoming all the members to the meeting, the GRC Chairperson placed the agenda of the meeting before the members, which was already circulated along with the meeting notice.
2. The Chairperson-GRC, formally welcomed the members to the meeting, and in his initial remarks, presented briefly the highlights of the agenda of the meeting.
3. He gave a brief review of previous meeting proceedings and the action taken thereon.
4. As there was no other subject, the meeting concluded, with the Chairperson thanking all the members for their active participation.





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Report of Grievance Redressal Committee for the year 2021-22

The Committee noted that no complaints have been received from any student for the year 2021-22 II semester.

S.No	Name	Role	Signature
1	Dr. E Sudarshan	Chairperson	
2	Dr. K. Mahender	Member	
3	Dr.N.Srivani	Member	
4	Mr.R.Shashi Kumar Reddy	Member	R.S.K. Reddy
5	Dr.Pushpalatha Sarla	Member	

PRINCIPAL

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