

Ananta Sagar,

Date: 15/11/2021

To,

The Principal,

SRITW, Ananta Sagar,

Hasanparthy,

Madam

Sub:- Request to sanction paternity leave from
16-11-2021 to 22-11-2021 reg..

I, B. Prashanth working as Asst. Prof in department of CSE, am very happy to share with you that I am blessed with a baby girl on 14/11/2021. In this regard I request you to sanction paternity leave from

Thanking You Madam.

Forwarded to the Principal

15/11/2021

Rajai

PRINCIPAL

Sumathi Reddy Institute of Technology for Women
Ananthasagar (V), Hasanparthy (M)
WARANGAL - 506 371 (T.S.)

Yours faithfully,

B.P

B. Prashanth

Asst. Prof in CSE