

Ananta Sagar,
date: 21/12/2020.

To,

The Principal
SRITW, Hasanparthy
Hanamkonda.

Madam,

Sub:- Request to Sanction Marriage leave from
22-12-2020 to 31-12-2020, reg.,.

I, B. Prashanth, Asst. Prof in CSE am very glad to
inform you that my marriage date is fixed on 23/12/2020.
In this regard I request you to sanction the Marriage leave
from 22-12-2020 to 31-12-2020.

Thanking You Madam.

Forwarded to the Principal

Yours faithfully,

B.P


21/12/2020


PRINCIPAL

Sumathi Reddy Institute of Technology for Women
Ananthasagar (V), Hasanparthy (M)
WARANGAL - 506 371 (T.S.)



Asst. Prof in CSE