



Dear Mr./Ms.G.Rachana

Job Description

Job title:	<i>AFC (Associate Financial Consultant)</i>
Reports to	<i>Team Leader</i>

Job responsibilities:

- Generate clients for subscription to our research products/ services
- Convert Leads to Sale (Telephonic)
- Communicate to clients the products & services of company
- Generate the business as per target assigned by reporting authority
- Proper planning, execution and control.
- Follow-up with clients for updating products and services
- Customer Relationship Management.


Requirements:

- Fresher & Experienced candidates who want to explore and make a good career in Sales Sector.
- Excellent Communication Skills and presentation skills are must
- Should be fluent (Hindi, English) any other language known will be an added advantage.
- Should have good convincing Skills/Negotiation Skills.
- Ability to Cope with pressure
- Knowledge of financial market will be an added advantage.
- Committed and Target oriented.
- Excellent analytical skills.
- Basic Computer Knowledge.
- Excellent at Client handling and servicing (Experienced Level)

Location:

Indore

Pijai
PRINCIPAL
Sumathi Reddy Institute of Technology for Women
Ananthasagar (V), Hasanparthy (M)
WARANGAL 506 37 (T.S.)



Epic Research Pvt. Ltd., #2 RNT marg, Milinda Manor, Indore – 452001

www.epicresearch.co

JD/ AFC-/10-6

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Salary Details for Associate Financial Consultant (AFC)

Fixed Components	Monthly	Annual
Basic	8,000	96,000
Conveyance	200	2,400
Attendance allowance	1,000	12,000
Variable Components		
Key Performance Indicators (KPI)*	4,000*	48,000*
Annual Performance Pay*	-	11,000*
Monthly Performance Incentives*	-	72,000*
Gross Salary	13,200	2,41,400
Retirement benefits		
Provident fund (Employer's Contribution)	1,052	12,624
ESIC (Employer's Contribution)	627	7,524
Total CTC	14,879/-	2,61,548/-

Important terms:

- KPI, Annual Performance Pay and Monthly Performance Incentives* will vary based on your performance score and meeting the delivery targets as per the team structure. The incentive scale may vary as per your team allocation.
- Annual Performance Pay will be paid out based on Company's policies.
- Employee Contribution to PF of Rs 960/- and ESIC Rs.231/- will be deducted from your Gross salary.
- Your appointment will be subject to you being found medically fit., medical certificate to be provided on joining
- You are not planning for any higher studies which would force you to quit the job during Service Agreement of 01 year.
- For any further queries you can reach us at 7869961117 (Prachi) / 8959011222 (Sarvesh) / 9630023338 (Savio) / 0731-6642302 (Mukta).
- Company is having all rights to increase or decrease the salary or any component of CTC or other benefits any time subjected to the your performance
- Kindly confirm your acceptance of this offer by signing and returning a copy of this letter and share a mail at hr@epicresearch.co

Rejai



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