

No. SRITW/Prin/2018 Date: 16/08/2018

CIRCULAR

All the students are hereby informed that our college is offering value-added courses. Interested students can register their names with the respective course coordinator. A detailed brochure regarding the courses is available in the notice board.

<u>Criteria for Certification</u>: Attendance >=75% and marks secured >=70%.

Important dates

Registrations opening date: 23-08-2018

Registrations closing date: 31-08-2018

Course start date: 01-09-2018 Course end date: 13-10-2018

Courses offered:

- 1. Advanced Excel
- 2. Computer Hardware & System Software
- 3. Innovation & Entrepreneurship Management
- 4. Migration Techniques in Cloud Computing

Copy to

HOD (CSE, ECE, EEE, H&SC)
Administrative Officer
In-charge, Exam Branch
Library
Notice Board
To be read in classrooms

Principal



A COURSE ON ADVANCED EXCEL

Organized by Department of Computer Science and Engineering

For registrations contact:9969985345.

Course Objectives

- This course helps students to learn how to work with databases in MS-Excel using Filtering, Sorting and subtotals.
- Edit worksheets using Advanced Enhancements and work sheet Features.
- Import and Export data to and from Excel and other office Applications.
- Create templates after writing complex worksheets and workbooks.
- Summarize data in worksheets and workbooks.

Pre-requisites

- ➤ Have a good working knowledge of Windows XP/Vista or the MAC operating System.
- ➤ Have home access to windows based or MAC based Computer with MS-Office 2002, 2003, 2007 or the MAC equivalent Installed.
- ➤ Commitment to spend atleast one hour per week practising the skills introduced in the course.

Course Co-ordinator:

Mr. A.Rama Kríshna Asst, Prof. CSE Dept CONTACT:9969985345 Course start Date: 01-09-2018

Course end Date: 13-10-2018

Course Instructors:

Mr.G.Ranadheer Reddy,
Asst.Prof,CSE
Mr.V.Srinivas,
Asst.Prof,CSE
Principal

Sumathi Reddy Institute of Technology for Women Ananthasagar (V), Hasanparthy (M) WARANGAL - 506 371 (TS)

Venue: Computer Lab3 & Lab5

Timings: 3.10PM-4.00PM



ADVANCED EXCEL Date: 01-09-2018 to 13-10-2018

Course Content

1. Advanced Excel Course - Overview of the Basics of Excel

Customizing common options in Excel, Absolute and relative cell, Protecting and un-protecting worksheets and cells

2. Advanced Excel Course - Working with Functions

Writing conditional expressions (using IF), Using logical functions (AND, OR, NOT)
Using lookup and reference functions (VLOOKUP, HLOOKUP, MATCH, INDEX)
VlookUP with Exact Match, Approximate Match, Nested Vlook UP with Exact Match
VlookUP with Tables, Dynamic Ranges, Nested VlookUP with Exact Match, Using VLookUP to consolidate Data from Multiple Sheets

3. Advanced Excel Course - Data Validations

Specifying a valid range of values for a cell, specifying a list of valid values for a cell specifying custom validations based on formula for a cell

4. Advanced Excel Course - Working with Templates

Designing the structure of a template, using templates for standardization of worksheets

5. Advanced Excel Course - Sorting and Filtering Data

Sorting tables, using multiple-level sorting, using custom sorting, Filtering data for selected view (AutoFilter), using advanced filter options

6. Advanced Excel Course - Working with Reports

Creating subtotals, Multiple-level subtotals, creating pivot tables, formatting and customizing pivot tables, using advanced options of pivot tables pivot charts, consolidating data from multiple sheets and files using pivot tables using external data sources, using data consolidation feature to consolidate data, show value as (% of row, % of column, running total, compare with specific field), viewing subtotal under Pivot, creating slicers (version 2010 & above)

7. Advanced Excel Course - More Functions

Date and time functions, text functions, database functions, power functions (count If, count IFS, sum IF, sum IfS)

8. Advanced Excel Course – Formatting

Using auto formatting option for worksheets, using conditional formatting option for rows, columns and cells

9. Advanced Excel Course - Macros

Relative & Absolute Macros, Editing Macro's



10. Advanced Excel Course - What If Analysis

Goal Seek, Data Tables, Scenario Manager

11. Advanced Excel Course - Charts

Using charts, formatting charts, using 3D graphs, using bar and line chart together using secondary axis in graphs, sharing charts with power point / MS Word, Dynamically (Data Modified in Excel, Chart would automatically get updated)

12. Advanced Excel Course - New Features of Excel

Spark lines, Inline charts, data charts, overview of all the new features_

Course Outcomes

After completion of the course students will be able to learn

- This Course helps students to learn how to work with databases in Microsoft Excel using Filtering, Sorting and Subtotals.
- Edit worksheets using advanced enhancements and worksheet features.
- Create templates after writing complex worksheets and workbooks.
- Import and Export data to and from Excel and other Office applications.
- Enhance lists using pivot tables and pivot table charts.
- Summarize data in worksheets and workbooks.
- Manage workbooks.

TOR WOAKEZ



Affiliated to JNTUH - Approved by AICTE

List of Registered Students for Advanced Excel

Batch: 1 Date: 01-09-2018 to 13-10-2018

Date	11. 1	Dutt. 01 07 2010 to 15 16 2016
S no	Roll no	Name
1	156Y1A0201	AJMEERA KALYANI
2	156Y1A0202	AKOJU VYSHNAVI
3	156Y1A0203	BANDARI SRIJA
4	156Y1A0204	BANOTH SHIREESHA
5	156Y1A0205	BANOTHU MAMATHA
6	156Y1A0206	BASHABOINA SHYLAJA
7	156Y1A0207	BASHABOINA SRAVANTHI
8	156Y1A0208	BOLLEDLA ANUSHA
9	156Y1A0209	CHANDRAGIRI ASHWINI
10	156Y1A0210	EDLA SHYLAJA
11	156Y1A0211	GANDLA VINITHA
12	156Y1A0212	HASTHAPURAPU PRATHYUSHA
13	156Y1A0213	KANAKAM SHRAVANI
14	156Y1A0214	KANKSHA THAKUR
15	156Y1A0215	KOREPU APARANJEE
16	156Y1A0216	KURSAM SRAVANI
17	156Y1A0217	LOKULA SOWJANYA
18	156Y1A0218	MEDA PRIYANKA
19	156Y1A0219	MULKALAPALLY SHIVANI
20	156Y1A0220	NAGARABOINA SHILPA
21	166Y1A0453	NADHELA DIVYA
22	166Y1A0454	NAGAMALLA VAISHNAVI
23	166Y1A0455	NAGAPURI HARINI
24	166Y1A0456	NALLA MADHUMITHA
25	166Y1A0457	ONTELA ASHASREE
26	166Y1A0458	PASIKA MOUNIKA
27	166Y1A0459	PENDYALA NAVEENA
28	166Y1A0460	POGAKU RASAGNA
29	166Y1A0461	PULLURI CHANDANA
30	166Y1A0462	PULLURI NANDINI
31	166Y1A0463	PUNNAM NAVYA
32	166Y1A0464	RAHVIYA MAHVEEN
33	166Y1A0465	RAVULA SAIPREETHI
34	166Y1A0466	SADENENI KAVYA SRI
35	166Y1A0467	SALLURI SWECHA
36	166Y1A0468	SHANKESHI HARIKA
37	166Y1A0469	SIVANGULA RISHIKA

Principal

Sumathi Reddy Institute of Technology for Women
Ananthasapar (V), Hasanparthy (M)
Course-covariations AL - 506 371 (TS)



SUMATHI REDDY

INSTITUTE OF TECHNOLOGY FOR WOMEN

Learning at its best Affiliated to JNTUH, Approved by AICTE

Batch: 2

Date: 01-09-2018 to 13-10-2018

Sno	Roll no	Name
1	176Y1A0470	PULLURI CHANDANA
2	176Y1A0471	PUTTA MADHURYA
3	176Y1A0472	REHANA BEGUM
4	176Y1A0473	REKULAPALLI SRI HARSHITHA
5	176Y1A0474	REMIDI HARSHITHA
6	176Y1A0475	ROKULA PRANEETHA
7	176Y1A0476	ROKULA SOWJANYA LAXMI
8	176Y1A0477	SADHU SUSHMITHA
9	176Y1A0478	SADU SRAVANI
10	176Y1A0479	SANIYA JABEEN
11	176Y1A0480	SATHU SANKEERTHANA
12	176Y1A0481	SATKURI SREEVARSHA
13	176Y1A0482	SHAISTHA SUMAYA
14	176Y1A0483	SIRIVOLU PRANATI
15	176Y1A0484	SOOR ONIMA
16	176Y1A0485	SRI MAHALAKSHMI AYYAGARI
17	176Y1A0486	SRI VENNELA ALLADURGAM
18	176Y1A0487	SRIRAMULA SRINIDHI
19	176Y1A0488	SYED NASREEN
20	176Y1A0489	TAMKINATH FATHIMA
21	176Y1A0490	THIPPANI KAVYA
22	186Y1A05A0	SAMRA ALEEM
23	186Y1A05A1	SHAIK SONI
24	186Y1A05A2	SHAVALLA SHIREESHA
25	186Y1A05A3	SIRAPURAPU MANASA
26	186Y1A05A4	SOLLETI VAISHNAVI
27	196Y1A0201	BHUKYA KALA RANI
28	196Y1A0202	DIXIT VAISHNAVI MILIND
29	196Y1A0203	DUGGISHETTI VARSHITHA
30	196Y1A0204	GADDAM NIKHITHA
31	196Y1A0205	HAFSA ANWAR
32	196Y1A0206	KANDAKATLA LAXMIPRASANNA
33	196Y1A0207	KANDIKONDA ANNAPOORNA
34	196Y1A0208	MOTAPOTHULA NIHARIKA
35	196Y1A0209	NEERATI SHRIYA HASINI
36	166Y1A0470	SUTHARI SREESHMA
37	176Y1A0469	PULI SOWMYA

Course appropriator Principal

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1	156Y1A0201	AJMEERA KALYANI	1	2	3	u	-A	5	6	7	8	9	10	A	11	12	13	14	12	A	16	17	18	19	20	21	22	23	24	A	25	26
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3	156Y1A0203	BANDARI SRIJA	1	2	3	4	5	6	7	8	4	10	11	12	13	A	15	14	17	18	19	A	20	21	22	23	24	18	26	27	28	29
4	156Y1A0204	BANOTH SHIREESHA	A	2	A	4.	5	6	7	8	9	P	10	11	12	13	14	15	16	17	11	19	20	21	12	13	20	25	26	27	28	29
5	156Y1A0205	BANOTHU MAMATHA	1	2	3	4	5	6	7	8	9	16	h	12	1)	14	12	16	17	13	19	20	21	22	23	24	25	26	2)	28	29	6
6	156Y1A0206	BASHABOINA SHYLAJA	1	A	3	4	5	6	7	6	9	10	11	A	12	13	14	15	16	19	18	19	20	21	22	23	20	25	26	27	28	29
7	156Y1A0207	BASHABOINA SRAVANTHI	1	2	3	A	2	6	7	8	9	10	11	12	A	13	14	12	16	A	13	18	19	20	21	22	23	24	52	A	26	27
8	156Y1A0208	BOLLEDLA ANUSHA	1	i	3	4	0	6	7	8	9	A	11	12	13	IA	15	16	17	13	19	20	21	11	2	LA	56	24	2+	28	29	30
9	156Y1A0209	CHANDRAGIRI ASHWINI	1	2	3	A	5	6	A	3	8	A	10	11	12	A	13	14	16	16	17	14	14	20	24	22	23	24	25	26	27	20
10	156Y 1A0210	EDLA SHYLAJA	1	2	3	4	5	6	7	A	8	D	10	11	11	13	A	14	17	A	16	13	16	19	20	21	22	23	24	25	26	27
11	156Y1A0211	GANDLA VINITHA	1	2	3	A	4	5	6	7	8	9	P	10	11	12	13	14	15	16	13	18	19	20	21	12	23	24	25	26	27	A
12	156Y1A0212	HASTHAPURAPU PRATHYUSHA	1	2	3	4	5	6	7	n	8	9	10	11	12	13	14	12	16	17	18	19	26	A	21	22	13	24	56	26	27	20
13	156Y1A0213	KANAKAM SHRAVANI	1	2	3	A	4	2.	6	3	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	23	28	29
14	156Y1A0214	KANKSHA THAKUR	1	2	3	4	B	5	4	4	A	18	9	10	11	12	13	14	18	16	19	16	19	10	21	22	23	24	25	26	27	A
15	156Y 1A0215	KOREPU APARANJEE	1	2	3	A	A	5	6	7	R	9	10	11	12	13	14	15	A	16	17	18	19	20	21	21	21	24	25	26	27	A
16	156Y 1A0216	KURSAM SRAVANI	1	2	3	4	7	6	7	8	9	16	A	11	12	13	14	A	15	16	17	14	19	10	21	22	23	24	25	16	27	25
17	156Y LA0217	LOKULA SOWJANYA	1	2	3	4	A	5	6	7	8	9	10	11	112	13	14	15	A	16	13	11	19	20	2	122	23	2.4	121	26	17	A
18	156Y1A0218	MEDA PRIYANKA	1	2	3	B	4	5	6	7	8	9	16	11	A	12	13	14	15	16	13	18	19	A	20	21	22	23	24	26	26	23
19	156Y 1A0219	MULKALAPALLY SHIVANI	1	2	3	4	1	6	B	7	8	cı	10	11	12	A	13	14	18	14	13	F	18	19	2	21	22	23	24	25	26	27
20	156Y 1A0220	NAGARABOINA SHILPA	A	2	3	P	5	6	7	8	9	10	11	12	13	n	14	12	16	17	18	19	26	21	22	123	24	25	26	27	28	A
21	166Y1A0453	NADHELA DIVYA	1	2	3	A	A	u	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	26	A	121	21	23	24	25	26	27
22	166Y1A0454	NAGAMALLA VAISHNAVI	1	2	3	н	5	6	7	8	A	9	10	A	11	12	13	14	15	16	17	18	19	20	21	22	23	14	21	26	27	25
23	166Y1A0455	NAGAPURI HARINI	1	2	3	и	A	5	6	7	8	9	10	11	12	13	14-	15	16	13	A	A	18	19	20	21	22	23	24	32	26	27
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27	166Y1AD459	PENDYALA NAVEENA	A	2	3	4	5	6	7	8	9	10	11	A	12	13	14	15	16	17	A	18	14	120	21	122	23	24	थ	26	27	28
28	166Y1A0460	POGAKU RASAGNA	11	2	3	4	5	6	7	A	8	9	10	11	12	13	14	15	16	A	17	18	19	120	u	13	12	23	24	25	26	27
29	166Y1A0461	PULLURI CHANDANA	1	2	A	4	5	6	3	8	P	P	10	11	12	13	14	15	16	17	D	18	19	1 20	121	2	2 23	24	11	26	23	1.
30	166Y1A0462	PULLURI NANDINI	A	2	3	u	4	6	7	8	9	10	11	12	13	14	A	0	15	16	13	18	19	20	21	22	23	24	25	26	27	28
31	166Y1A0463	PUNNAM NAVYA	1	A	3	ч	5	6	7	A	8	9	n	n	A	10	11	12	13	114	15	16	17	18	19	20	11	22	23	24	21	26
32	166Y1A0464	RAHVIYA MAHVEEN	1	2	3	4	5	6	7	8	a	10	11	12	A	A	13	14	15	16	17	11	19	20	21	22	23	A	14	25	26	23
33	166Y1A0465	RAVULA SAIPREETHI	A	2	A	11	5	6	7	8	A	16	11	12	13	14	15	16	13	18	19	20	21	22	13	24	125	179	24	27	28	A
34	166Y1A0466	SADENENI KAVYA SRI		2	3	4	1	6	7	8	9	D	n	12	A	13	14	15	16	17	18	19	26	21	27	2	124	1.5	26	7.4	28	24
35	166Y LA9467	SALLURI SWECHA	1	2	3	LA	(6	7	0	9	In	A	11	12	13	14	15	16	17	18	14	26	21	B	B	23	23	ZA	u	121	2)
36	166Y1A0468	SHANKESHI HARIKA	1	2	3	u	5	6	7	8	9	B	11	12	13	14	16	16	P	1)	18	19	20	21	14	123	24	25	26	24	18	29
37	166Y1A0469	SIVANGULA RISHIKA	,	2	3	u	5	6	7	8	9	10	-	112	113	14	11	A	1.	13	10	19	A	20	21	122	23	B	2.4	13	26	27

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6	176Y 1A6475	ROKULA PRANEETHA	1	2	3 1	4	A	6	6	91	89	-	10	11	12		13 1	i	15	16	P	18	A	_		-	12	1	23 21	11	24.	2.		
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9	176Y 1A0478	SADU SRAVANI	T	2	A	4	5	6	A	7	80	1	10	aV	5	12	IU.	71	16	17	18	-	-	4	1	222	113	24 2	7	c.	24	28 2	10	
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15	176Y 1A0484	SOOR ONINA	A	2	3	i	5	6	7	8	91	10	R.	12	A	121	14	15	16	17	18	1.0	THE OWNER OF THE OWNER OF		12	2 23		u	32	60	1		29	
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18	176Y 1A0497	SRIRAMULA SRINIDHI	1	2	3	4	5	A	6	7	8	91	10	11	12	A	131	W	15		19	1	1	120		A 21			-	14	75	21	n	
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21	176Y LABOSO	THEFPANI KAYYA	1	_	-	4	8	G	7	80	-	101		15 1	13 1	141	171	16		18	19	20	25	12		2 21		+7	6/	4 7	_	28 20	a l	
22	186Y (AOSAB	SAMBLA ALEEM	A	2	3	4	5	6:	7	80		10 1	N	AI	12 1	21							20	D 21				212	2 3	b 7	200	28 2		
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24	186Y1A05A2	SHAYALLA SHIREESHA	1	2	3	4	5	6	7	8	911	10	11 17	12 1	BII	IU A	A	1-		F	18	1	-	021	1 22		14		425			14 7	2	
25	186Y1A05A3	SIRAPURAPU MANASA	1	2	3	4	A	5	6=	7		al	10	A	11	12	131	14	13		17	1	No. of Concession, Name of Street, or other Designation, Name of Stree	100	OR SHADO		27	23 11	-	25 6	A	16 7	24	
26	186Y1A05A4	SOLLETI VAISHINAVI	1	2	3	A	K	F	6	4		91	10	11	DI:	21	14 1	15	16 1	_	1			111		213		ALC: N	5 24	-	74	Charles Sec.	29	
27	156Y1A0201	BHUKYA KALA RAN	1	2	31	4	5	6	7 1	8	9 1	16	11 1	12 1	13	IÚ L	_			_	1	-	121	1	0.000	200	100	17	6 2		28 2	-	30	
28	196Y1A0202	DIXIT VAISHNAVI MILIND	1	2	31	4	5	6	7	8	911	0	A	al	5	-	141	15		A	-	14	A	100	2'	1-	2	12	142	17		29 2		
29	196¥1A0203	DUGGISHETTI VAKSHITHA	1	2	3	4	5	6	7	8 0	911	0	1	21	13 1	W	17	16	A	18	A	19	20	121	1 22	2 2	13/2	u	12	60	4	28)		
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31	196Y1A0205	HAFSA ANWAR	N	2	3	4	A	5	6	7	2/	91	ID V	1	OV	-	IU A	100	12	-	1	1	-	12	1 2	1 22	_	22/1	-	17	26.	22 7	00	
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35	195¥1A0209	NEERATI SERIVA HASINI	1	2	3	A	5	6	2	8	91	10	11 1	12 1	-	14/	A	ए		_				021		-	37	1 2	4 2	20 2	26 2	27 2	Ananthasagar (V) Hasago	arthy (M)
36	165Y1A0470	SUTHARISKEISHMA	1	D	3	4	5	6	7	8	0 .			-		_								0 21			37	24 2	15/2	13	E-III Z	24 -	14/ADANICAL COC 274	Artily (ivi)
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Students Eligible for Certification as per Eligibility Criteria

Course: Advanced Excel

Date: 01-09-2018 to 13-10-2018

S.No	Roll Number	Name	Marks
1	156Y1A0201	AJMEERA KALYANI	18
2	156Y1A0202	AKOJU VYSHNAVI	19
3	156Y1A0203	BANDARI SRIJA	20
4	156Y1A0204	BANOTH SHIREESHA	18
5	156Y1A0205	BANOTHU MAMATHA	24
6	156Y1A0206	BASHABOINA SHYLAJA	23
7	156Y1A0207	BASHABOINA SRAVANTHI	19
8	156Y1A0208	BOLLEDLA ANUSHA	20
9	156Y1A0209	CHANDRAGIRI ASHWINI	23
10	156Y1A0210	EDLA SHYLAJA	22
11	156Y1A0211	GANDLA VINITHA	15
12	156Y1A0212	HASTHAPURAPU PRATHYUSHA	20
13	156Y1A0213	KANAKAM SHRAVANI	20
14	156Y1A0214	KANKSHA THAKUR	21
15	156Y1A0215	KOREPU APARANJEE	21
16	156Y1A0216	KURSAM SRAVANI	25
17	156Y1A0217	LOKULA SOWJANYA	25
18	156Y1A0218	MEDA PRIYANKA	20
19	156Y1A0219	MULKALAPALLY SHIVANI	24
20	156Y1A0220	NAGARABOINA SHILPA	22
21	166Y1A0453	NADHELA DIVYA	23
22	166Y1A0454	NAGAMALLA VAISHNAVI	24
23	166Y1A0455	NAGAPURI HARINI	20
24	166Y1A0456	NALLA MADHUMITHA	21
25	166Y1A0457	ONTELA ASHASREE	25
26	166Y1A0458	PASIKA MOUNIKA	20
27	166Y1A0459	PENDYALA NAVEENA	20
28	166Y1A0460	POGAKU RASAGNA	19
29	166Y1A0461	PULLURI CHANDANA	18
30	166Y1A0462	PULLURI NANDINI	20
31	166Y1A0463	PUNNAM NAVYA	19
32	166Y1A0464	RAHVIYA MAHVEEN	19
33	166Y1A0465	RAVULA SAIPREETHI	22
34	166Y1A0466	SADENENI KAVYA SRI	25
35	176Y1A0470	PULLURI CHANDANA	18
36	176Y1A0471	PUTTA MADHURYA	Kusa
37	176Y1A0472	REHANA BEGUM	19
38	176Y1A0473	REKULAPALLI SRI HARSHITHA	Princip

Sumathi Reddy Institute of Technology for Women

Ananthasagar (V), Hasanparthy (M)

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Phoneno: 0870-2818302. Email: principal@sritw.org.



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39	176Y1A0474	REMIDI HARSHITHA	20
40	176Y1A0475	ROKULA PRANEETHA	18
41	176Y1A0476	ROKULA SOWJANYA LAXMI	24
42	176Y1A0477	SADHU SUSHMITHA	23
43	176Y1A0478	SADU SRAVANI	19
44	176Y1A0479	SANIYA JABEEN	20
45	176Y1A0480	SATHU SANKEERTHANA	23
46	176Y1A0481	SATKURI SREEVARSHA	22
47	176Y1A0482	SHAISTHA SUMAYA	20
48	176Y1A0483	SIRIVOLU PRANATI	20
49	176Y1A0484	SOOR ONIMA	21
50	176Y1A0485	SRI MAHALAKSHMI AYYAGARI	21
51	176Y1A0486	SRI VENNELA ALLADURGAM	25
52	176Y1A0487	SRIRAMULA SRINIDHI	21
53	176Y1A0488	SYED NASREEN	25
54	176Y1A0489	TAMKINATH FATHIMA	20
55	176Y1A0490	THIPPANI KAVYA	22
56	186Y1A05A0	SAMRA ALEEM	23
57	186Y1A05A1	SHAIK SONI	25
58	186Y1A05A2	SHAVALLA SHIREESHA	24
59	186Y1A05A3	SIRAPURAPU MANASA	20
60	186Y1A05A4	SOLLETI VAISHNAVI	25
61	196Y1A0202	DIXIT VAISHNAVI MILIND	22
62	196Y1A0203	DUGGISHETTI VARSHITHA	24
63	196Y1A0204	GADDAM NIKITHA	20
64	196Y1A0205	HAFSA ANWAR	21

Course -coordinator

Principal

Sumathi Reddy Institute of Technology for Women Ananthasagar (V), Hasanparthy (M)

Ananthasagar, Hasanparthy, Warangal -506371, Telangana. Website: WWARAINGALG-506 371 (TS)

Phoneno: 0870-2818302. Email: principal@sritw.org.



INSTITUTE OF TECHNOLOGY FOR WOMEN

Learning at its best Affiliated to JNTUH, Approved by AICTE

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Bisnija	

Pa	Test (Adva	anced Excel)		1
Duration: 1hr			Maximum mark	s: 25
1. Statistical calcula	tions and preparation	of tables and graph		
A. Adobe Photoshor			Power Point	
2. You can activate	a cell by			(D)
A. Pressing the Tab	key B. Clicking the	cell C. Pressing ar	arrow key D. All o	fabove
In MS-Excel to p	protect a worksheet, y	ou can choose Prote	ection and the Protec	t Sheet from
the Menu	4			()
A. Edit	B. Format	C. Tools	D. All of t	he above
4 TL 0 6 1	- 19 J. A			
	ich contains rows and	Participation of the Control of the		(A)
A. Spreadsheet	B. Word processin	g C. Database	D. None of the	e above
5. What type of char	t is useful for compa	ring values over cate	egories?	(B)
A. Pie Chart	B. Column Chart	C. Line		Graph
THE THE	B. Column Chart	C. Ellie	Chart D. Doi	. Orapii
6. Which of the follo	owing is not an option	n of the spelling dial	log box?	(A)
A. Ignore	B. Ignore all	C. Edit	D. Change	
			9	
7. A worksheet range	e is a			(C)
A. Command used for	or data modeling B	. A range of values :	such as from 23 to 23	34
C. A group of cells	D	. A group of worksh	neets	
	e Function wher			(D)
A. Average	B. Count	C. Both of Thes	se D. Table	
9. The active cell				
	old border around the	call D Daga	ives the data the user	(C)
C. It is the formula b		and the second s	A and B	CHICIS
o. It is the formula o		D. Only	A and B	
10. How can you ren	nove borders applied	in cells?		(A)
	Border tab of Format		the list on Border too	ol in
	hen choose first tool	합니다 사용하다 경험을 보고 있다면 하는데 이 경험을 하고 있었다.	of above D. None	
- 51				
11. What is the inters	section of a column a	and a row on a works	sheet called?	(D)
A. Column	B. Value C. A	Address D). Cell	
	,		X 921	_
	art is useful for compa	•	-	(B)
A. Pie Chart	B.Column Chart	C.Line Chart	D.Dot Graph	
13Which formation in	Event talls be			0
A.NUM	Excel tells how man B. COUNT	y numeric entries ar C.SUM		KNUM
ALINOWI	D. COUNT	C.SUM	D.CHI	NIVUIVI
Later A. Mr. A	av I			

PRINCIPAL





14. A features that A.Formula	displays only the di B.Sorting	ata in column acc C.Filtering	ording to specified cr D.Pivot	iteria (D)
15. What type of c 2016?	hart will you use to	compare perform	ance of two employed	
A.Column Chart	B.Line Chart	C.Pie Chart	D.Dot Chart	(B)
16. Which one is n	ot a Function in MS	Excel?		(1)
		MAX D.M	IN	B
17. Functions in M	S Excel must begin	with		(B)
A.An () sign B.A	n Equal Sign C.A	Plus Sign D.A	> Sign	
18. Which function A. SUM B.	n in Excel checks wh COUNT C.II			(A)
19. In Excel, Colur A. A, B, C, B.1,	nns are labeled as		\$2, etc.	(A)
A. Arithmetic	an sign (>) is an B.Logical	C.Conditio	nal D.Greate	
21. The process of	arranging the items	of a column in son	ne sequence or order	is known as
A. Arranging	B. Auto fill	C.Sorting D	Filtering	(2)
22. The featur	e of MS Excel quick	kly completes a se	eries of data	(B)
A. Auto Complete	B.Auto Fill	C.Fill Hand	D.Sorting	
23. How many shee A. 1 B.3	ets are there, by defa C.5 D	ult, when we crea .10	te a new Excel file?	(B)
24. An Excel file is	generally called a /	an:		
A. E-Spreadsheet	B. Woorksheet		orkbook D.S	Theet (B)
25 It is a collection	of data that is stored	electronically as	a series of records in	n toble
A. spreadsheet	B. presentation	C.database	D.MS Wor	

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CXIAD	Dol Duration: 1hr	Test (Adva	nced Excel)		3	1		
3611410				Maximum ma				
	1. Statistical calculations and preparation of tables and graphs can be done using ()							
	A. Adobe Photoshop	B. Excel	C. Notepad D. I	Power Point	2			
	2. You can activate a cell by							
	A. Pressing the Tab key B. Clicking the cell C. Pressing an arrow key D. All ofabove							
	3. In MS-Excel to protect a worksheet, you can choose Protection and the Protect Sheet from							
	the Menu	order a worksheet, y	ou can enoose i for	cetion and the 110	neet sheet from	A		
	A. Edit	B. Format	C. Tools	D. All	of the above			
	4. The Software which	ch contains rows and	columns is called		100	/		
	A. Spreadsheet	B. Word processing		D. None o	f the chave			
	A. Spreadsheet	D. Word processing	G. Database	D. None o	i the above			
	5. What type of chart	is useful for compar	ing values over cat	tegories?	(B)	/		
	A. Pie Chart	B. Column Chart	C. Line	-	Dot Graph			
	THE CHARLE	B. Column Chart	C. Line	Chart D.	Lot Graph	/		
	6. Which of the following is not an option of the spelling dialog box? (C)							
	A. Ignore	B. Ignore all	C. Edit	D. Change				
		~, 18,10,10,11,1	C. Buit	D. Change				
	7. A worksheet range	is a			(D)	1		
	A. Command used for data modeling B. A range of values such as from 23 to 234							
	C. A group of cells D. A group of worksheets							
	Diff group of monancets							
	8. MS-Excel uses the Function when creating a data table (P)							
	A. Average	B. Count	C. Both of The					
		And the second state of th						
	9. The active cell				(()0	/		
	A. is defined by a bol	d border around the	cell B. Rece	eives the data the u	iser enters			
	C. It is the formula ba			A and B				
	5							
	10. How can you rem	ove borders applied	in cells?		(A)	X		
	A. Choose None on Border tab of Format cells B. Open the list on Border tool in							
	Formatting toolbar the	en choose first tool		of above D. Nor				
	11. What is the intersection of a column and a row on a worksheet called?							
	A. Column			D. Cell				
	12 What time of stars	. :	·			/		
	12. What type of char	n C-l C'			(B) -			
	A. Pie Chart	B.Column Chart	C.Line Chart	D.Dot Gra	ph			
	12Which Counties is 1	Excel tells how many			100	1		
						-		

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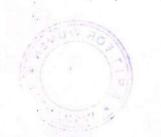


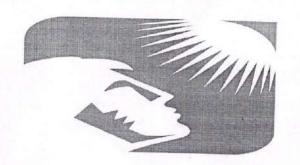
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14. A features the A.Formula	nat displays only the d B.Sorting	ata in column acco C.Filtering	ording to specified cri D.Pivot	teria (C)
15. What type o 2016?	f chart will you use to	compare performa	ance of two employee	
A.Column Char	B.Line Chart	C.Pie Chart	D.Dot Chart	(8)
16. Which one is A.SUM	s not a Function in MS B.AVG C.	Excel? MAX D.M	IN	(C)
17. Functions in	MS Excel must begin	with		(B)
A.An () sign B	.An Equal Sign C.A	Plus Sign D.A	> Sign	
18. Which functi A. SUM	on in Excel checks what Count C.II	nether a condition F D.AVERA	is true or not? GE	(A)
19. In Excel, Col A. A, B, C, B.	umns are labeled as1, 2, 3 C.A1, A2,	D. \$A\$1, \$A\$	2, etc.	(c) d.
20. The Greater A. Arithmetic	Than sign (>) is an B.Logical	example of C.Condition	operator nal D.Greate	r (B)
21. The process of	of arranging the items	of a column in son	ne sequence or order	is known as
A. Arranging	B. Auto fill	C.Sorting D.	Filtering	(C)
22. The feat A. Auto Complet	ture of MS Excel quick e B.Auto Fill	kly completes a se C.Fill Handl	ries of data e D.Sorting	(C)
23. How many sh A. I B	eets are there, by defa	ult, when we creat	e a new Excel file?	(8)
24. An Excel file	is generally called a /	an:		(6)
A. E-Spreadsheet	B. Woorksheet		orkbook D.Sl	heet
25 It is a collection A. spreadsheet	n of data that is stored B. presentation	l electronically as C.database	a series of records in a D.MS Word	

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This is to certify that BANOTHU MAMATHA bearing roll number 156Y1A0205 has successfully completed the course entitled "Advanced Excel" conducted from 01-09-2018 to 13-10-2018.

Ramakusha. A

Mr. A.Rama Krishna

Coordinator

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Dr. E.Sudarshan rincipal

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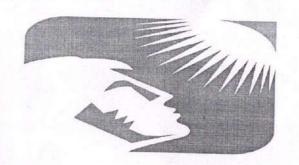
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Dr. I.RajaSri Reddy

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